

Letter of Assurance

**Immersive Theatres
Mobile Planetarium Services**



Date: 04 February 2026

To whom it may concern

RE: Letter of Assurance - Safeguarding and Safer Recruitment

To ensure the effective safeguarding of pupils at schools and educational institutions we visit, this letter provides evidence and assurance that Immersive Theatres has in place appropriate safeguarding procedures for all safer recruitment checks carried out on staff who deliver our mobile planetarium services.

I, as the proprietor and primary educator for Immersive Theatres, confirm that the following safer recruitment checks and safeguarding measures have been completed and are maintained:

Pre-Employment and Ongoing Employment Checks

- Verification of identification checks
- Right to Work in the UK checks
- Enhanced DBS check, including Children's Barred List check
- Subsequent enhanced DBS check with Children's Barred List check every three years
- All staff have read the company Safeguarding / Child Protection Policy and receive appropriate safeguarding training

Documentation Available

All supporting documentation is publicly available for verification on our website at:

<https://immersive-theatres.com/book-now>

This includes:

- Public Liability Insurance Certificate
- Child Protection Training Certificate
- Risk Assessment documentation
- Health and Safety policies
- Safeguarding / Child Protection Policy
- Additional compliance certifications

On-Site Procedures

I confirm that when visiting schools and educational institutions:

- Enhanced DBS Certificate and photo identification will be provided upon request
- School sign-in procedures will be followed at all times
- School safeguarding protocols will be adhered to
- Visitors' badges/lanyards will be worn as required
- Professional conduct standards will be maintained at all times
- Equipment setup will be conducted in accordance with health and safety guidelines

Contact Information

Confirmation of pre-employment and ongoing employment checks can be obtained via:

Email: mario (at) immerive-theatres.com

Website: <https://immersive-theatres.com>

Phone: 0117 3699360

I am committed to maintaining the highest standards of safeguarding and child protection in all aspects of our mobile planetarium educational services. Schools may contact me directly should they require any additional information or clarification regarding our safeguarding procedures.

Yours sincerely

Mario Di Maggio

Owner, Director and Presenter

Immersive Theatres - Mobile Planetarium Services

This Letter of Assurance is provided as a standard document for all schools and educational institutions. Individual copies can be issued on request with specific school details included.